

Marston Parish Council

Risk Assessment of Parish Owned Assets, Marston, Grantham, Lincs

<u>Asset</u>	<u>Hazards</u>	<u>Risk Rating</u>	<u>Present control methods</u>	<u>Adequate</u>	<u>Suggested management</u>
Amenity Seat, Barkston Rd	1. Tripping & falling on access to seat	Low	Keep surrounding access areas clear & clean	Yes	Annual check
	2. Trapping within the seat bars	Low	Keep seat in good repair	Yes	Annual check
	3. Falling through the bars	Low	Check for deterioration and keep seat in good repair	Yes	Annual check
	4. Surrounding hedge causing physical harm	Low	Check for growth and cut back when appropriate	Yes	Annual check
Amenity Seat, Resting Corner	1. Tripping & falling on access to seat	Low	Keep surrounding access areas clear & clean	Yes	Annual check
	2. Trapping within the metal struts	Low	Keep seat in good repair	Yes	Annual check
Amenity Seat Village Green	1. Tripping & falling on access to seat	Low	Keep surrounding access areas clear & clean	Yes	Annual check
	2. Trapping within the seat bars	Low	Keep seat in good repair	Yes	Annual check
	3. Falling through the bars	Low	Check for deterioration and keep seat in good repair	Yes	Annual check
	4. Surrounding hedge causing physical harm	Low	Check for growth and cut back when appropriate	Yes	Annual check
Amenity Seat Bridge Street (not Council owned)	1. Tripping & falling on access to seat	Low	Keep surrounding access areas clear & clean	Yes	Annual check
	2. Trapping within the seat bars	Low	Keep seat in good repair	Yes	Annual check
	3. Falling through the bars	Low	Check for deterioration and keep seat in good repair	Yes	Annual check
	4. Surrounding hedge causing physical harm	Low	Check for growth and cut back when appropriate	Yes	Annual check
Bus Shelter, Kerrs Crescent	1. Physical harm from falling masonry, etc.	Low	Check for deterioration and keep in good repair, deterioration check to include any vandalism	Yes	Regular checks
	2. Falling in front of vehicles	Low	Location: shelter is away from main road and so risk is minimised, liaison with local constabulary to prevent groups congregating in shelter increasing risk	Yes	Regular consultation & liaison
	3. Fire	Low	Regular maintenance to ensure good repair, litter-free and as above, liaison with local constabulary to prevent groups congregating in shelter increasing risk	Yes	Regular checks & liaison
	4. Structural damage from surrounding trees causing risk of harm by falling masonry, etc.	Low	Checks for growth and cut back when appropriate	Yes	Annual check
	5. Tripping and falling	Low	Checking for structural deterioration of flooring by root damage, vandalism, etc	Yes	Annual check

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Village Green	1. Tripping & falling on grassed area due to uneven ground	Low	Check area for potentially uneven areas,	Yes	Annual check
	2. Tripping & falling on grassed area due to uneven ground	Low	Check for mole activity and keep under control	Yes	Regular checks
	3. Tripping & falling on paved area around seat	Low	Keep surrounding access areas clear, clean & in good repair	Yes	Annual check
	4. Danger of public straying onto the highway	Low	Keep chain fencing in order in distinguish between areas	Yes	Annual check
	5. Danger to public from vehicles	Low	Keep chain fencing in order in distinguish between areas	Yes	Annual check
	6. Danger to public from falling fence	Low	Check for corrosion/unauthorised tampering with the main posts and railings. Keep in good order to prevent corrosion.	Yes	Annual check
Church signpost	1. Danger from falling signs	Low	Check for corrosion/unauthorised tampering with the main post and arms	Yes	Annual check
Amenity area	1. Tripping & falling on grassed area due to uneven ground	Low	Check for mole activity and keep under control	Yes	Regular checks
	2. Tripping & falling on grassed area due to uneven ground and water logging	Low	Check area for potentially uneven areas,	Yes	Annual check
	3. River flow varies with rainfall levels creating greater risk of being swept away	Medium	Monitor flow and bring to public awareness the potential risk	Yes	Checks as and when risk increases
	4. Drainage ditch along side footpath creates potential drowning risk	Medium	Monitor drainage and ensure culvert is kept clear to prevent unnecessary build up of water	Yes	Regular checks
	5. Telegraph pole and stay wire	Low	Monitor condition and inform relevant authority if condition deteriorates	Yes	Annual checks
	6. Overhead power line	Low	Monitor condition and inform relevant authority if condition deteriorates	Yes	Annual check
	7. Surrounding hedges causing physical harm	Low	Check for growth and cut back when appropriate	Yes	Annual check
Amenity Seat 1	1. Tripping & falling on access to seat	Low	Keep surrounding access areas clear & clean	Yes	Annual check
Amenity Area	2. Trapping within the metal struts	Low	Keep seat in good repair	Yes	Annual check
Amenity Seat, 2	1. Tripping & falling on access to seat	Low	Keep surrounding access areas clear & clean	Yes	Annual check
Amenity Area	2. Trapping within the metal struts	Low	Keep seat in good repair	Yes	Annual check
Amenity Seat 3	1. Tripping & falling on access to seat	Low	Keep surrounding access areas clear & clean	Yes	Annual check
Amenity Area	2. Trapping within the metal struts	Low	Keep seat in good repair	Yes	Annual check

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Pub sign	1. Danger to public from falling sign/ masonry	Low	Check area for potential corrosion / disrepair	Yes	Annual check
Dog waste bag dispenser	1. Danger to public from rough edges	Low	Check dispensers for corrosion/damage.		Annual check
Barkston Road	2. Danger to public from trapping	Low	Check dispenser is locked properly		During refilling
Phone box / Defibrillator	1. Danger to public from trapping	Low	Check closer on door	Yes	Annual check
	2. Danger to public through electrocution	Low	Check during weekly Defibrillator check	Yes	Weekly check
Litter bin	1. Danger to public from impact/trapping	Low	Check structural condition of mounting	Yes	Annual check
Bridge Street	2. Danger to public from rough edges	Low	Check condition of bin	Yes	Annual check
Planter	1. Danger from trapping	Low	Check structural condition / rotting	Yes	Annual check
Toll Bar Road			Check fixings	Yes	Annual check
	2. Danger from passing traffic	Low	Suitable high-visibility clothing should be worn during the installation	Yes	
Grass mower	1, Danger to operator of death/injury	Low	Check operator training status	Yes	Training
			Check serviceability		Annual check
			Check correct use of PPE		Random check
	2. Danger to public from flying objects	Low	Check whereabouts of bystanders	Yes	Training
			Stop mowing operation if passers-by in proximity	Yes	Training
Grass strimmer	1, Danger to operator of death/injury	Low	Check operator training status	Yes	Training
			Check serviceability	Yes	Annual check
			Check correct use of PPE	Yes	Random check
	2. Danger to public from flying objects	Low	Check whereabouts of bystanders	Yes	Training
			Stop strimming operation if passers-by in proximity	Yes	Training

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Speed Indicator Device	1. Danger to public from falling indicator	Low	Check fixings on mounting to pole	Yes	Every installation
			Check Indicator is securely padlocked onto fixing	Yes	Every installation
	2. Danger to installation team from:				
	- Weight of Indicator		Indicator must be installed by two people	Yes	Every installation
	- as above		Installation team should be aware of methods of safe lifting	Yes	Training
	- Passing traffic		Suitable high-visibility clothing should be worn during the installation	Yes	Training
	- Working at heights		Installation team should be aware of methods of working safely at heights	Yes	Training
	- Safe use of ladders		Ladder should be supported from below by one of the installation team	Yes	Every installation
	- as above		Do not over-reach on ladder to install, ensure the ladder is stable and sufficiently extended to gain adequate access to the fixing	Yes	Every installation
Notice board	1. Danger to public from rough edges	Low	Check cabinet for corrosion/damage.		Annual check
Kerrs Crescent	2. Danger to public from trapping	Low	Check cabinet is locked properly		During posting
Notice board	1. Danger to public from rough edges	Low	Check cabinet for corrosion/damage.		Annual check
Main Street	2. Danger to public from trapping	Low	Check cabinet is locked properly		During posting
Filing cabinet	1. Danger to councillors/employees from tipping	Low	Make sure filing cabinet is not loaded unevenly to make sure there is weight at the bottom		Annual check
Tollbar Road		Low	Do not open more than one drawer at once		Every use
	2. Danger to councillors/employees from trapping	Low	Care must be taken when closing any drawer where a limb could be caught in the gap		Every use
	3. Danger of physical injury	Low	Care should be taken when moving the filing cabinet from location to location. Safe handling techniques should be adopted		Training